



Dear Owner

14 April 2022

ANNUAL GENERAL MEETING – ELDO LAKE ESTATES HOME OWNERS ASSOCIATION

Please take note that the Annual General Meeting of the Home Owners Association of Eldo Lake Estates will be held on Tuesday 17 May 2022 at 18h00 in the School hall of Laerskool Swartkop, Valhalla.

Kindly note the following:

- a. Nominations for Directors must be in writing and be handed to the Managing Agents at least 48 hours before commencement of the meeting. Proxies must be submitted up to the commencement of the meeting.
- b. **Owners unable to attend the meeting are urgently requested to complete and return the enclosed proxy form.**
- c. **Any business you would like to bring to the Directors' attention should be handed to the Managing Agents at least 72 hours before the commencement of the meeting.**
- d. **Should you have any questions related to the Financial Statements, please send them to the Managing Agents at least 72 hours before the commencement of the meeting.**
- e. **PLEASE NOTE THAT NO ITEMS WILL BE ADDED TO THE AGENDA IF NOT RECEIVED AS PER "c AND d"**
- f. An owner who is in arrears with his/her levy will not be allowed to vote at the meeting.
- g. **ALL COVID REGULATIONS WILL APPLY AT THE MEETING**

AGENDA

1. Welcome
2. Confirmation of agenda
3. Approval of the minutes of AGM held on 8 April 2021
4. Chairman's report
5. Approval of financial statements 2021
6. Budget 2022/2023
7. Appointment of Auditor
8. Election of Directors
9. Confirmation of Domicilium Citandi Et Executandi
10. Special projects / 10year maintenance plan
11. Closing